

Indian Health Service

Promotion Series: Officer Statement

SEPTEMBER 2024



Agenda

- What is the Officer Statement?
- General Guidance
- Examples



➤ What is the Officer Statement?

- The Officer Statement (OS) is a 1-page document that provides you the opportunity to summarize:
 - Your support of U.S. Public Health Service (USPHS) Commissioned Corps activities
 - Your commitment to visibility as an officer
 - Your vision and expectations of a career in the USPHS Commissioned Corps, including commitment to the USPHS mission



General Guidance

- The Officer's Statement should be organized and well-written
 - Quick, simple, and easy to read
 - Leave a space between the three sections
 - Bullets are highly encouraged
- Accomplishment / Impact Organizational Activities (include what you did, how you did it, and impact)
- Do not include items that are required of an officer (e.g. wearing of uniform, basic readiness, licensure renewal)
- Accomplishment can be at any level: Local, Facility, Area, Agency, National, Internationally
- Entire Career from Call to Active Duty Date
 - Most highest/important at the top



Examples – Support of USPHS Activities

- Evidence of participation in leadership and/or public health training that enhances the value of officer to the USPHS Commissioned Corps and agency
- Collateral duties in support of program, agency, or PHS initiatives or priorities
- Subcommittee chair, vice-chair, lead, or member within a PHS group or professional organization (awards board, PAC, COA)



Examples – Support of USPHS Activities

- Deployments
- Surgeon General Priorities
- Participates as a mentor or coordinator in one-on-one or group mentoring activities
- Recruitment Activities
- Documented presentations/workgroups and/or outreach at regional, national, or international meetings or activities of professional organizations



Examples – Commitment to the Visibility of an Officer

- Participates as a mentor or coordinator in one-on-one or group mentoring activities
- Recruitment Activities
- Documented presentations and/or outreach at regional, national, or international meetings or activities of professional organizations
- Local, Community-based training sessions
- Leadership summits, National Council as presenters



Examples – Commitment to the Visibility of an Officer

- Category Associations
- CEU Presentations at COA, COF etc.
- Mass Vaccination Teams, Natural Disasters
- Health and Wellness Activities, PHS Athletics Events
- Residency / Career Fairs, Regional/National Seminars, Pow Wows, Tribal Meetings



Examples – Vision and Expectations of a Career

- Individually created
- Short Term and Long Term Goals with the United States Public Health Service
- Challenges you seek to overcome
- Skills, education, and training you wish to take and increase your awareness personally and professionally.
- Career Progression
- Development of Others
- Promoting Opportunities
- Future leadership opportunities
- Efficiency to provide the future for Public Health



Examples of Officer Statements

- Support of recruitment activities! Recruiter for local universities and online career centers; JRCOSTEP Preceptor and Mentor for 12 students; coordinates National COSTEP selections for Engineer category
- Led Category Awards Planning Committee; identified award panel members and solicited nominations across 34 Agencies—selected 67 award recipients for presentation during Category week.
- Participated in Army 10-miler and Rockville Parks ½ marathon; secured two additional officers to participate in health and wellness activities
- Served as member, Voting Member/Committee Chair, and Executive Committee for JOAG; focused on recruitment and retention and improving JOAGs financial management—increased JOAG member rate by 3%/70 officers



Examples of Officer Statements

- Developed, organized, and performed two Flag officer Promotion Ceremonies for the Agency. Organized three pinning ceremonies and trained over 50 officers in ceremony preparation.
- Developed officer training program; allowed routine web-based training to 300+ officers on promotion, retirement, billeting, performance rating, and travel issues.
- Active Speaker! Provided Area Pharmacy CE credit to 100+ officers; led discussion covering leadership and mentorship; provided tools for officers and supervisors
- Tier III Deployment Team; served as RDF#4 and chief pharmacist, Logistics Chief, and Operations Section Chief; deployed to support of 14 named hurricanes and two wildfire missions



Examples of Officer Statements

- PAC Recruitment Committee – provided outreach and presentations to high schools, colleges, and universities – increased COSTEP selections in area by 50% and increase general duty selections by 12%
- PHS Delegate to State Medical Panel; provides expertise in safe/healthy practices throughout 500 square mile radius—served on State panel for 400+ attendees on Workplace burnout and self-care.



Questions?

